



## Continuing Professional Education Requirements (CPE)

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- publication address;
- telephone number; and
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- if you do not provide the personal information required, we may not be able to renew your registration.



## Continuing Professional Education Requirements (CPE)

CPE Statement for:

The registered attorney must give the Designated Manager a written statement made by the attorney that states that the attorney has met the requirements and has kept a written record of the activities undertaken. The records must be kept until 3 years after the end of the registration period and must enable an assessment which could confirm that the activities meet the requirements. They must be produced to the Designated Manager upon their request. (Please contact the TTIPAB Secretariat on 02 6283 2275 or 02 6283 2345 if you have any queries).

### PLEASE SIGN THE WRITTEN STATEMENT BELOW AND RETURN WITH YOUR ANNUAL REGISTRATION FEE.

I, (full name)

Registered Patent Attorney

Registered Trade Marks Attorney

have (must be able to provide evidence should you be audited)

have not (reasoning below)

met the requirements of hours  of continuing professional education in the 12 months immediately before the

the date of my application and I have kept records in relation to each continuing professional education activity.

(Please note that you do not have to provide a copy of the records with this return, but they must be available for inspection if required.)

Reasons for not meeting the requirements: (include total hours completed)

  
  

Signature Field:

Date:

### CONTACT DETAILS

Please provide the information below if your details have changed:

**My Postal Address is:** (Address for the receipt of notices and mail)

Address

  
 State  Postcode

Home number

Mobile number

Email

**Business Address is:** (Business name and address for publication)

Business Name

Work number

Address

  
 State  Postcode

Website:

Email

**Please note: Registered attorneys have been suspended for a period of six months for falsely stating that they have completed their CPE requirements.**