



## Privacy Notice

The personal information collected by this form is collected for the purposes of:

Intellectual Property (IP) Rights legislation: ([www.ipaustralia.gov.au/about-us/publications/ip-legislation/](http://www.ipaustralia.gov.au/about-us/publications/ip-legislation/))

- *Patents Act 1990* and the *Patents Regulations 1991*;
- *Trade Marks Act 1995* and the *Trade Marks Regulations 1995*;
- *Designs Act 2003* and the *Designs Regulations 2004*; and
- *Plant Breeders's Rights Act 1994* and the *Plant Breeder's Rights Regulations 1994*

AND

Freedom of Information requests under the *Freedom of Information Act 1982*.

If you are completing this form on behalf of another person or providing another person's personal information, you must ensure that you have obtained consent from that individual.

Any personal information you provide will be used for processing your payment and any other administrative process required, as a result of your payment. IP Australia may also contact you via email to request your feedback on our products and services.

All personal information you provide on this form is protected by the *Privacy Act 1988* and handled in accordance with IP Australia's Privacy Policy ([www.ipaustralia.gov.au/about-us/corporate/privacy-policy/](http://www.ipaustralia.gov.au/about-us/corporate/privacy-policy/)).

The Privacy Policy contains relevant information, including:

- how you may seek access to and correction of the personal information we hold;
- how you may make a complaint about a breach of the Privacy Act and how we will deal with your complaint; and
- IP Australia's Privacy Contact Officer details.

IP Australia will not otherwise use or disclose your personal information without your consent, unless authorised or required by or under law.

### Disclosure of personal information - IP Rights

Please note that once this payment is processed, it may result in the publication of information you have previously provided to IP Australia including your:

- name;
- address;
- employment details (if applicable); and
- details of the relevant IP Right

in the relevant Official Journal, Register, and IP Australia's online IP Rights databases. Once information is available on the internet, IP Australia has no control over its subsequent use and disclosure. You should be aware that the information (including personal information) held in IP Australia's online IP Rights databases is also available on request, subject to our terms and conditions.

As far as your personal information is concerned:

- you may provide a post office box address if you do not want your residential address to be published; and
- if you do not provide the personal information required on the form, IP Australia may not be able to process this form.

IP Australia will not disclose your credit card details.



**Australian Government**  
IP Australia

# Payment Form for Credit Cards, Cheques and Money Orders Remittance Details



**Credit Card** - Use this form to pay by credit card. Post the form to the contact details below. Never e-mail your credit card details.

**Cheque/Money Order** - Use this form to pay by cheque or money order. Make your cheque/money order payable to "IP Australia" and post it with this form to the address shown in contact details below. Cheques/money orders are to be in Australian currency and bankable at an Australian bank.

## Payer Details

You **MUST** provide your **phone** or **email** contact details so IP Australia can contact you if there is a problem with your payment.

Name	<input type="text"/>		
Address	<input type="text"/>		
	State	Postcode	
Email	<input type="text"/>	Phone	( <input type="text"/> ) <input type="text"/>
ABN	<input type="text"/>	Fax	( <input type="text"/> ) <input type="text"/>
IPA Customer No. (optional)	<input type="text"/>	Date	<input type="text"/>

## Payment Details

Please tell us the **reason for your payment** and ensure you include all unique identifying numbers to help us match your payment. IP Australia prefers that you quote your application or registration number/s where possible.

What service are you paying for? (Tick a box)

Trade Mark <input type="checkbox"/>	Design <input type="checkbox"/>	Freedom of Information <input type="checkbox"/>
Patent <input type="checkbox"/>	Plant Breeder's Right <input type="checkbox"/>	Other (Statement Account) <input type="checkbox"/>

## Reason for Payment

  


Invoice Numbers	<input type="text"/>	<input type="text"/>	<input type="text"/>
Application/Registration Number/s (if known)	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you are paying by **cheque** or **money order**, please enter the amount being paid in **Australian (\$)**

## Credit Card Details

Please note we do not accept Diners and American Express

Mastercard  VISA card  Please charge this amount to my credit card in **Australian \$**

Card No.

Expiry Date on card  (You must fill this in)

Name on Card  Signature of Card Holder

By completing this form you consent to your personal information being handled in accordance with the Privacy Notice on page 1 of this form and the IP Australia Privacy Policy.

## IP Australia Contact Details

Post: IP Australia, PO Box 200, Woden ACT 2606

Enquiry Ph: From Australia 1300 651 010  
From overseas +61 2 6283 2999

## Office Use Only

Received on	Receiver of Public Money	Receipt No.	Batch No.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>